



BUSINESS PLAN

2017 – 2019

Contents :

Introduction and Situation Analysis	p. 1
Mission Statement	p. 2
Objective, Expected Results and Strategies	p. 3 - 4
Operation Analysis	p. 5 - 6
Financial and Performance Forecast	p. 7 - 10
Capital Development	p. 11

1.0 INTRODUCTION AND SITUATION ANALYSIS

The main objective of our Council remains faithful to the principals expressed in our Mission Statement of Values which directly point out to the provision of the best possible services to the residents of Ghaxaq.

The main source of income of our Council remains Central Government. However additional funding has been provided to Councils thus enabling them to further rectify long standing problems in their respective locality.

The Council's crusade for better roads, however, must go on and once again topping the agenda for the coming twelve month period will be road maintenance. Works are being carried out in collaboration with the Water Services Corporation which is responsible for the laying of new water mains in new streets.

The Council will continue to support initiatives in the educational sector, by investing further in the local library and holding sports activities after school hours, and together with all this the Council is now offering various interesting and educational courses from time to time . The Council also offers facilities in its premises for educational courses to be held. Tackling the environmental issue in order that Hal Ghaxaq will be a cleaner, greener and healthier place to live in will not cease.

Contractual obligations will be honoured in the best interest of our residents and during the coming months we will intensify our efforts towards a better way to encourage separation of waste. The Ghaxaq Local Council was always on top in initiatives for better environment. Participation in pilot projects such as the organic waste pilot project was always on the Council's agenda. We will also tap new sources of funding through EU funds for maintaining also the rural areas.

Darren Abela
Mayor

2.0 MISSION STATEMENTS AND VALUES

2.1 Mission Statement

To establish itself as a model Council in Malta through the continuous development of the infrastructure to best meet the needs of the community.

2.2 Values

Ghaxaq Council Values:

Maximise the benefits to its community

Respect for the environment and cultural heritage of its community.

Respect the viewpoints and beliefs of all members of its community.

The just and open administration of Council business.

3.0 Objectives , Expected and Results and Strategies

3.1 Short term objectives and expected results

Objectives	Expected results
Maintain expenditure within the budget whilst ensuring the best “Value for Money” for the services we buy	Increase in the Government allocation and additional funds will ameliorate our financial situation and execute our much desired infrastructural projects.
Program of upgrading the roads of the locality	Better roads and a reduction in environment related complaints.
Improve customer service	Increase use of information technology in the Council’s administration.
Enhance literacy and services in the Locality	Educate the community to be more law abiding, environmentally conscious, and literate.

Objectives, Expected Results and Strategies (Con.)

3.2 Long term objective and expected results (2014-2016)

Objectives	Expected results
Long term plan for the continuation of the embellishment of the Village Core.	Increase community pride and appreciation of its cultural and historical heritage of the village. To implement a new project of the construction a new playing field in the locality

3.3 Strategies

These strategies are aimed to create openings for new opportunities and avoid situations which can threaten our success.

The strategies for 2017-2019 are therefore to encourage dialogue, respect and teamwork among the residents while increasing appreciation for the enhancement of the village through reduction of vandalism and embellishment of the village core.

4.0 Operations Analysis

4.1 Organisation The organisational structure below has enabled Hal Ghaxaq Local Council to effectively deal with its day-to-day business as the Office is also being open on Saturday mornings for the needs and requirements of residents.

Mayor

Deputy Mayor

Councillors

Executive Secretary

Assistant Principal

Assistant Clerk

The role of the Executive Secretary continues to be of great importance to the Council as she, together with the Mayor, is responsible for the administration of the Council, the execution of its policies, as well as for the financial well-being of the Council.

Operations Analysis (Cont.)

4.2 General activities

The main objectives of our Council remain faithful to the principles expressed in our Mission Statement and Values which directly point out to the provision of the best possible services to the residents of Ghaxaq. Our attention will continue to be the cleaning of streets and the maintenance and upkeep of public areas, particularly those subject to health hazards. Waste separation and energy saving will be tackled further.

Transport Malta took heed of several representations by the Council to improve the roads situation, thus the Local Council will do only the maintenance works and financial resources will be allocated to a more intensive programme of traffic management works and embellishment of the village. Construction of the playing and recreational area at St Rocco are to commence and Ghaxaq Square.

Notwithstanding the problems diversity and difficulties encountered in the execution of its day-to-day business, Hal Ghaxaq Local Council remains committed and faithful to its principals and values. Although the constraints are great, achieving the goals proclaimed for the attainment of a better standard of living to the community it represents, will remain the sole aim of the Council.

Fiona Said
Executive Secretary

ACCT NO.	DESCRIPTION	a	b	c	c-b
		BUDGET 2017 €	BUDGET 2018 €	BUDGET 2019 €	BUDGET PERIOD €
2	Income				
0000	Government	355,867	357,867	359,867	1,073,601
0020	Bye-Laws	8,500	8,500	8,500	25,500
0090	Investment	18,741	18,741	18,741	56,223
00100	General	4,000	4,000	4,000	12,000
	TOTAL	387,108.00	389,108.00	391,108.00	1,167,324.00
1	Expenditure				
1000	Personal Emoluments	94,307.00	96,307.00	98,307.00	288,921.00
2000	Operations and maintenance	169,661.00	170,000.00	172,000.00	511,661.00
7000	Capital Expenditure	108,000.00	110,000.00	80,000.00	298,000.00
	TOTAL	371,968.00	266,307.00	350,307.00	1,098,582.00
	SURPLUS/DEFICIT	(33,271.00)	(35,002.00)	(6,002.00)	(74,275.00)
	BROUGHT FORWARD		(33,271.00)	(68,273.00)	0.00
	CARRY FORWARD	(33,271.00)	(68,273.00)	(74,275.00)	(74,275.00)

5.2 Notes

Income: Revenue from Central Government is being assumed to be more or less static.

Expenditure: Contractual obligations may change during the period under review since some contracts will expire.
Salary increases are anticipated to be minimally higher than 201 during the subsequent two years.

Year

2013-2015

5.3 Three Year Income Forecast

ACCT NO.	DESCRIPTION	BUDGET 2013 €	BUDGET 2014 €	BUDGET 2015 €	BUDGET PERIOD €
2	Income				
0000	Government				
0001	Annual	307,582.00	310,048.00	313,048.00	930,678.00
0002	Supplementary	2,466.00	3,000.00	3,000.00	8,466.00
0003	Special needs				0.00
0004	Public/government entities				0.00
0015	Other				0.00
		310,048.00	313,048.00	316,048.00	939,144.00
0020	Bye-Laws				
0021	Community services				0.00
0036	Contravention of LES				0.00
0056	Contributions and donations	400.00	400.00	400.00	1,200.00
0066	General services	1,500.00	1,500.00	1,500.00	4,500.00
		1,900.00	1,900.00	1,900.00	5,700.00
0090	Investment				
0091	Bank interest	50.00	50.00	50.00	150.00
0096	Government securities				0.00
		50.00	50.00	50.00	150.00
oo100	General				
o110	Donations				
o120	Contributions				
	TOTAL	311,998.00	314,998.00	317,998.00	944,994.00

5.4 Three Year Expenditure Forecast

ACCT NO.	DESCRIPTION	BUDGET	BUDGET	BUDGET	BUDGET
		2013 €	2014 €	2015 €	PERIOD €
1	Expenditure				
1000	Personal Emoluments				
1100	Mayor's allowance	7,000.00	7,400.00	7,400.00	21,800.00
1200	Employee salaries and wages	45,000.00	46,000.00	48,000.00	139,000.00
1300	Bonuses	5,000.00	5,000.00	5,000.00	15,000.00
1400	Income supplements	150.00	200.00	200.00	550.00
1500	Social Security contributions	4,500.00	5,000.00	5,000.00	14,500.00
1600	Allowances	6,400.00	6,400.00	6,400.00	19,200.00
1700	Overtime				0.00
		68,050.00	70,000.00	72,000.00	210,050.00
2000	Operations and maintenance				
2100	Utilities	6,000.00	6,000.00	6,000.00	18,000.00
2200	Materials and supplies	2,000.00	2,000.00	2,000.00	6,000.00
2300	Repair and upkeep	6,600.00	6,600.00	6,600.00	19,800.00
2330	Office Furniture and Equipment				0.00
2400	Rent	800.00	800.00	800.00	2,400.00
2500	International memberships	700.00	700.00	700.00	2,100.00
2600	Office services	500.00	500.00	500.00	1,500.00
2700	Transport	400.00	400.00	400.00	1,200.00
2800	Travel	100.00	100.00	100.00	300.00
2900	Information services	500.00	500.00	500.00	1,500.00
3000	Contractual services	136,819.00	137,600.00	139,600.00	414,019.00
3020	Lease of Equipment				0.00
3040	Bring-In-Sites				0.00
3060	Other Contractual Services				0.00
3100	Professional services	12,000.00	12,000.00	12,000.00	36,000.00
3200	Training	100.00	100.00	100.00	300.00
3300	Community and hospitality	2,200.00	2,200.00	2,200.00	6,600.00
3400	Incidental expenses	500.00	500.00	500.00	1,500.00
3600	Local Enforcement System				0.00
		169,219.00	170,000.00	172,000.00	511,219.00
7000	Capital expenditure				
7001	Acquisition of property				0.00
7100	Construction	105,000.00	107,000.00	77,000.00	289,000.00
7200	Improvements	1,000.00	1,000.00	1,000.00	3,000.00
7300	Equipment	1,000.00	1,000.00	1,000.00	3,000.00
7500	Special programmes	1,000.00	1,000.00	1,000.00	3,000.00
		108,000.00	110,000.00	80,000.00	298,000.00
	TOTAL	345,269.00	241,000.00	324,000.00	1,019,269.00

YEAR	2012-2014								
Acct. No.	Capital Expenditure	2013		2014		2015		PERIOD	
Project No.	Project Description	ITEM	PROJECT	ITEM	PROJECT	ITEM	PROJECT	ITEMS	
7001	Acquisition of property	0		0		0		0	
7100	Construction	105,000.00		107,000.00		77,000.00		289,000.00	
			105,000.00		107,000.00		77,000.00		
7200	Improvements	1,000.00		1,000.00		1,000.00		3,000.00	
			1,000.00		1,000.00		1,000.00		
7300	Equipment	1,000.00		1,000.00		1,000.00		3,000.00	
			1,000.00		1,000.00		1,000.00		
7500	Special programmes	1,000.00		1,000.00		1,000.00		3,000.00	
			1,000.00		1,000.00		1,000.00		
	TOTAL New Projects:	108,000.00		110,000.00		80,000.00		298,000.00	

HAL GHAXAQ LOCAL COUNCIL

BUSINESS PLAN
2014-16

- 001 The Council, will continue the resurfacing of various Streets in the Locality.
- 002 Programme of pathways and walkways paving will continue.
- 003 Maintenance of pavements in various parts of Ghaxaq.
- 004 New electronic equipment to upgrade/replace existing apparatus will be undertaken.