



# **Hal Kirkop Local Council**

**Annual Budget  
For  
Financial Year  
2020**

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## Overview and Summary

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### Income and Expenditure

#### Results for the Year 2019

From the financial year ending 31st December 2019, bank balances are estimated to end ended up with a positive balance of €110,512.

#### Revenue for the Year 2020

For the year 2020, Hal Kirkop Local Council will be allocated the sum of €237,800, that is an increase of 4.12% over 2019 Government allocation. Other income, mainly from schemes, permits, LES administrative commissions, Organic Waste Collection and other contributions is budgeted to increase revenue to an overall total of €293,185.

#### Expenditure for the Year 2020

Expenditure including payment of outstanding invoices is distributed in four main categories. These include: Personal Emoluments (*wages and salaries*); Operations and Maintenance; Administration and Other Expenditure; and Capital Expenditure.

##### Personal Emoluments

The Council is allocating €98,000 for wages and salaries.

##### Operations and Maintenance

This vote will have an allocation of €181,697.

##### Administration and Other Expenditure

The Council is allocating €33,412 for administration and other expenditure. €22,000 will also be allocated for depreciation charges using the straight line method in line with the new directive.

##### Capital Expenditure

€125,000 are being allocated for capital projects which include upgrading to council premises and the embellishment of Gnien Rousset. These funds will be topped up through DPF Funds and Sebbah Pajjizek Fund.



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Mayor

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Executive Secretary

## Budgeted Statement of Income and Expenditure

DESCRIPTION	BUDGET	FORECAST	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Dec	Jan-Dec		
	2019	2019	2020	Bud-Bud	Bud-Act
	€	€	€	€	€
<b>Income</b>					
Funds received from Central Government (1)	264,645	278,604	267,804	3,159	(10,800)
Income raised from Bye-Laws (2)	9,500	8,019	9,200	(300)	1,181
Income raised from LES (3)	1,665	1,880	1,700	35	(180)
Investment Income (4)	-	-	6	6	6
Other Income (5)	4,290	32,557	14,475	10,185	(18,082)
<b>TOTAL</b>	<b>280,100</b>	<b>321,059</b>	<b>293,185</b>	<b>13,085</b>	<b>(27,874)</b>
<b>Expenditure</b>					
Personal Emoluments (6)	85,500	87,565	98,000	12,500	10,435
Operations and Maintenance (7)	144,454	186,153	181,697	37,243	(4,456)
Administration (8)	25,141	41,153	33,412	8,271	(7,741)
Finance Cost (9)	-	-	-	-	-
Other Expenditure (10)	22,509	33,490	22,000	(509)	(11,490)
<b>TOTAL</b>	<b>277,604</b>	<b>348,361</b>	<b>335,110</b>	<b>57,506</b>	<b>(13,252)</b>
<b>Surplus / Deficit</b>	<b>2,496</b>	<b>(27,302)</b>	<b>(41,925)</b>	<b>(44,421)</b>	<b>(14,622)</b>

**Budgeted Statement of Affairs**

DESCRIPTION	BUDGET	FORECAST	BUDGET	VARIANCE	VARIANCE
	as at 31 Dec	as at 31 Dec	as at 31 Dec		
	2019	2019	2020	Bud-Bud	Bud-Act
	€	€	€	€	€
<b>Non-current Assets</b>					
Property, Plant and Equipment (16)	293,845	237,428	286,428	(7,417)	49,000
<b>Current Assets</b>					
Inventories (11)	-	-	-	-	-
Receivables (12)	35,000	95,497	78,758	43,758	(16,739)
Cash and Cash Equivalents (13)	190,498	110,512	30,107	(160,391)	(80,405)
<b>Total Current Assets</b>	<b>225,498</b>	<b>206,009</b>	<b>108,865</b>	<b>(116,633)</b>	<b>(97,144)</b>
<b>Current Liabilities (14)</b>					
Payables	27,000	56,221	50,000	23,000	(6,221)
Current portion of Long-Term Borrowings	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>27,000</b>	<b>56,221</b>	<b>50,000</b>	<b>23,000</b>	<b>(6,221)</b>
<b>Net Current Assets</b>	<b>198,498</b>	<b>149,788</b>	<b>58,865</b>	<b>(139,633)</b>	<b>(90,923)</b>
<b>Non-current liabilities (15)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Assets</b>	<b>492,343</b>	<b>387,216</b>	<b>345,292</b>	<b>(147,051)</b>	<b>(41,924)</b>
<b>Reserves</b>					
Retained Funds	492,343	387,216	345,292	(147,051)	(41,925)

**Financial Situation Indicator**

DESCRIPTION	BUDGET	FORECAST	BUDGET
	as at 31 Dec	as at 31 Dec	as at 31 Dec
	2019	2019	2020
	€	€	€
Current Assets	225,498	206,009	108,865
Current Liabilities	27,000	56,221	50,000
Total Long Term Liabilities	-	-	-
Commitments approved by Ministry	-	-	-
	198,498	149,788	58,865
Government Allocation	264,645	278,604	267,804
FSI	75.01%	53.76%	21.98%

**Cash Budget**

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	
	2020	2020	2020	2020	
	€	€	€	€	€
<b>Cash Inflows</b>					
Government cash inflows	66,951	66,951	66,951	66,951	267,804
Cash flows from Bye-Laws & L.N fees	2,300	2,300	2,300	2,300	9,200
Local Enforcement cash flows	425	425	425	425	1,700
<b>Finance cash flows</b>					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	-	-
	-	-	-	-	-
<b>Capital cash flow</b>					
Proceeds from disposal of assets	-	-	-	-	-
	-	-	-	-	-
Cash received from EU funds	-	-	-	-	-
Cash received from Twinning	-	-	-	-	-
Cash from Community Services	-	-	-	-	-
Other Cash Inflows				54,000	54,000
<b>TOTAL Inflows</b>	<b>69,676</b>	<b>69,676</b>	<b>69,676</b>	<b>123,676</b>	<b>332,704</b>
<b>Cash Outflows</b>					
Personal Emoluments	24,500	24,500	24,500	24,500	98,000
Operations & Maintenance	45,424	45,424	45,424	45,424	181,697
Administration	8,353	8,353	8,353	8,353	33,412
Finance	-	-	-	-	-
<b>Capital</b>					
Acquisition of property	-	-	-	-	-
Construction	-	-	-	-	-
Improvements	-	-	-	100,000	100,000
Special programmes	-	-	-	-	-
	-	-	-	-	-
	-	-	-	100,000	100,000
Cash outflows re EU projects	-	-	-	-	-
Cash outflows re Twinning	-	-	-	-	-
Cash outflows re Community Services	-	-	-	-	-
	-	-	-	-	-
<b>TOTAL Outflows</b>	<b>78,277</b>	<b>78,277</b>	<b>78,277</b>	<b>178,277</b>	<b>413,109</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(8,601)</b>	<b>(8,601)</b>	<b>(8,601)</b>	<b>(54,601)</b>	<b>(80,405)</b>
Brought forward (Bank /Cash Bal.)	110,512	101,911	93,309	84,708	110,512
Carry forward	101,911	93,309	84,708	30,107	30,107

**Detailed Estimates of Income**

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2019	2019	2019	2019	2020	Bud-Bud	Bud-Act
	€	€	€	€	€	€	€
<b>Income</b>							
<b>1 Funds received form Central Government:</b>							
0001 In terms of section 55 CAP 363	228,394	171,296	57,099	228,394	237,800	9,406	9,406
0002-0004 In terms of section 58 CAP 363	6,247	15,168	5,056	20,223		(6,247)	(20,223)
0005-0019 Other Income	30,004	22,490	7,497	29,987	30,004	-	17
	<b>264,645</b>	<b>208,953</b>	<b>69,651</b>	<b>278,604</b>	<b>267,804</b>	<b>3,159</b>	<b>(10,800)</b>
<b>2 Bye-Laws &amp; Legal Fees</b>							
0021-0025 Community Services	-			-	1,000	1,000	1,000
0026-0035 Income from Permits	9,500	6,014	2,005	8,019	8,200	(1,300)	181
	<b>9,500</b>	<b>6,014</b>	<b>2,005</b>	<b>8,019</b>	<b>9,200</b>	<b>(300)</b>	<b>1,181</b>
<b>3 Local Enforcement Income</b>							
0037 Commission from Regional Committees	1,665	1,306	435	1,741	1,700	35	(41)
0038-0055 Contraventions	-	139	-	139	-	-	(139)
	<b>1,665</b>	<b>1,445</b>	<b>435</b>	<b>1,880</b>	<b>1,700</b>	<b>35</b>	<b>(180)</b>
<b>4 Investment Income</b>							
0091-0095 Bank Interest	-	-	-	-	6	6	6
0096-0099 Income received from Government Securities	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	6	6	6
<b>5 General Income</b>							
0056-0065 Sponsorships	-	665	-	665	-	-	(665)
0066-0069 Documents & Information	-			-	-	-	-
0070-0075 EU Funds	-			-	-	-	-
0076-0080 Twinning	-			-	-	-	-
0081-0089 Insurance Claims	-	13,651	-	13,651	-	-	(13,651)
0100-0109 Donations	-			-	-	-	-
0110-0119 Contributions	3,290	15,055	3,144	18,199	14,475	11,185	(3,724)
0120-0129 General Income	1,000	42	-	42	-	(1,000)	(42)
	-	-	-	-	-	-	-
	<b>4,290</b>	<b>29,413</b>	<b>3,144</b>	<b>32,557</b>	<b>14,475</b>	<b>10,185</b>	<b>(18,082)</b>
<b>Total</b>	<b>280,100</b>	<b>245,825</b>	<b>75,235</b>	<b>321,059</b>	<b>293,185</b>	<b>13,085</b>	<b>(27,874)</b>

**Detailed Estimates of Expenditure**

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2019	2019	2019	2019	2020	Bud-Bud	Bud-Act
€	€	€	€	€	€	€	
<b>6 Personal Emoluments</b>							
1100 Mayor's Allowance	7,584	6,794	2,560	9,354	10,404	2,820	1,050
1200 Employees' Salaries & Wages	57,488	38,564	14,891	53,455	60,288	2,800	6,833
1300 Bonuses	6,080	4,038	1,099	5,137	6,278	198	1,141
1400 Income Supplements	-	-	-	-	-	-	-
1500 Social Security Contributions	5,394	3,517	1,376	4,893	5,719	325	826
1600 Allowances	6,400	6,250	3,450	9,700	13,000	6,600	3,300
1700 Overtime	2,554	3,361	1,665	5,026	2,312	(242)	(2,714)
	<b>85,500</b>	<b>62,525</b>	<b>25,040</b>	<b>87,565</b>	<b>98,000</b>	<b>12,500</b>	<b>10,435</b>
<b>7 Operations and Maintenance</b>							
2100-2149 Public Utilities	7,442	13,827	4,715	18,542	18,627	11,185	85
2200-2259 Public Materials & Supplies	4,200	3,756	1,252	5,008	1,200	(3,000)	(3,808)
2300-2399 Repairs & Upkeep	18,200	6,781	4,163	10,944	13,500	(4,700)	2,556
2400-2449 Rent	890	640	213	853	890	-	37
3010 Street Lighting	4,500	2,992	1,433	4,425	4,000	(500)	(425)
3020 Lease of Equipment	-	-	-	-	936	936	936
3030 Insurance	3,653	2,539	1,161	3,700	3,653	-	(47)
3035 Bank Charges	120	282	7	289	120	-	(169)
3038 Penalties	-	-	-	-	-	-	-
3040 Waste Disposal	12,000	25,186	8,205	33,391	36,000	24,000	2,609
3041 Refuse Collection	55,224	46,020	9,204	55,224	54,304	(920)	(920)
3042 Bulky Refuse Collection	3,100	2,301	617	2,918	2,708	(392)	(210)
3043 Bins on wheels	-	-	-	-	-	-	-
3045 Bring in sites	-	-	-	-	-	-	-
3051 Road & Street Cleaning	12,366	8,153	2,715	10,868	12,339	(27)	1,471
3052 Cleaning & Maintenance of Non-Urban Areas	-	-	-	-	-	-	-
3053 Cleaning of Public Conveniences	-	1,499	2,176	3,675	6,528	6,528	2,853
3055 Cleaning of Council Premises	4,160	3,538	1,503	5,040	5,000	840	(40)
3060 Cleaning & Maintenance of Parks & Gardens	3,953	4,129	1,376	5,505	4,897	944	(608)
3061 Cleaning & Maintenance of Soft Areas	1,000	-	-	-	-	(1,000)	-
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-	-
3064 Other Contractual Services	-	380	127	507	-	-	(507)
3070-3090 Consultation Fees	-	-	-	-	-	-	-
3100-3139 Contract & Project Management	8,496	5,664	2,124	7,788	8,496	-	708
3300-3379 Hospitality	5,000	923	3,885	4,808	5,000	-	192
3380-3389 Community	-	94	5,244	5,338	-	-	(5,338)
3600-3694 Local Enforcement Expenses	150	3,164	2,158	5,322	500	350	(4,822)
3700-3799 EU Projects	-	-	-	-	-	-	-
3800-3899 Twinning	-	2,008	-	2,008	3,000	3,000	992
	<b>144,454</b>	<b>133,876</b>	<b>52,278</b>	<b>186,153</b>	<b>181,697</b>	<b>37,243</b>	<b>(4,456)</b>



**Detailed Estimates of Expenditure (Continued)**

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2019	2019	2019	2019	2020	Bud-Bud	Bud-Act
€	€	€	€	€	€	€	
<b>8 Administration &amp; Other Expenditure</b>							
2150-2199 Office Utilities	3,800	2,695	898	3,593	3,800	-	207
2260-2299 Office Materials & Supplies	325	280	93	374	325	-	(49)
2450-2499 Office Rent	477	358	119	477	477	-	0
2500-2599 National & International Memberships	300	738	246	984	700	400	(284)
2600-2699 Office Services	3,900	3,347	4,486	7,833	5,000	1,100	(2,833)
2700-2799 Transport	1,470	981	289	1,270	1,450	(20)	180
2800-2899 Travel	1,000	151	2,212	2,363	1,000	-	(1,363)
2900-2999 Information Services	1,300	705	144	849	1,430	130	581
3050 Office Cleaning	-	-	-	-	-	-	-
3140-3199 Professional Services	10,484	14,080	4,995	19,075	16,780	6,296	(2,295)
3200-3299 Training	-	1,136	-	1,136	500	500	(636)
3345 Office Hospitality	1,950	2,400	800	3,200	1,950	-	(1,250)
3400-3499 Incidental Expenses	135	-	-	-	-	(135)	-
	-	-	-	-	-	-	-
	<b>25,141</b>	<b>26,870</b>	<b>14,283</b>	<b>41,153</b>	<b>33,412</b>	<b>8,271</b>	<b>(7,741)</b>
<b>9 Finance Costs</b>							
3036 Interest on Bank Loan	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>10 Other Expenditure</b>							
3500-3599 Loss / (Profit) on Disposal of assets	-	-	-	-	-	-	-
3695 Increase/(Decrease) in allowance for bad debts	-	-	-	-	-	-	-
8000-8099 Depreciation	22,509	22,066	11,424	33,490	22,000	(509)	(11,490)
	<b>22,509</b>	<b>22,066</b>	<b>11,424</b>	<b>33,490</b>	<b>22,000</b>	<b>(509)</b>	<b>(11,490)</b>
<b>Total</b>	<b>277,604</b>	<b>245,337</b>	<b>103,025</b>	<b>348,361</b>	<b>335,110</b>	<b>57,506</b>	<b>(13,252)</b>

**Detailed Estimates of Statement of Affairs**

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	as at	changes from	as at	Jan-Dec	Bud-Bud	Bud-Act
	2019	30-Sep	30 Sep-31 Dec	31-Dec	2020		
	€	€	€	€	€	€	€
<b>11 Inventory</b>							
5201-5249 Stationery	-	-	-	-	-	-	-
5250-5299 Consumables	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>12 Receivables</b>							
0201-0209 Receivables	15,000	36,613	22,945	59,558	63,758	48,758	4,200
0210-0219 LES Receivables	-	-	-	-	-	-	-
0220-0229 Receivables from EU	-	-	-	-	-	-	-
0250 Prepayments & Accrued income	20,000	17,324	18,615	35,939	15,000	(5,000)	(20,939)
	-	-	-	-	-	-	-
	<b>35,000</b>	<b>53,937</b>	<b>41,560</b>	<b>95,497</b>	<b>78,758</b>	<b>43,758</b>	<b>(16,739)</b>
<b>13 Cash &amp; Equivalents</b>							
5001-5099 Bank & Cash Balances	190,498	124,550	(14,038)	110,512	30,107	(160,391)	(80,405)
	<b>190,498</b>	<b>124,550</b>	<b>(14,038)</b>	<b>110,512</b>	<b>30,107</b>	<b>(160,391)</b>	<b>(80,405)</b>
<b>14 Payables</b>							
4000 Payables	12,000	33,470	7,916	41,386	32,000	20,000	(9,386)
4100 Accruals	15,000	18,629	(4,165)	14,464	18,000	3,000	3,536
4150 Defered Income	-	595	(224)	371	-	-	(371)
Current portion of Long-Term Borrowings	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	<b>27,000</b>	<b>52,694</b>	<b>3,527</b>	<b>56,221</b>	<b>50,000</b>	<b>23,000</b>	<b>(6,221)</b>
<b>15 Non Current Liabilities</b>							
4200 Long Term Borrowings	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

## 16 Depreciation of Property, Plant and Equipment

Asset	Motor Vehicles 20%	Office Equipment 20%	Urban Improvements 10%	Plant and Machinery 20%	Furniture and Fittings 8%	Building & Construction 1%/10%	Assets under Construction	Total
<b>Cost</b>								
As at 01 January 2020	4,600	55,421	105,966	3,239	51,139	2,382,014	10,461	2,612,840
Additions	-	-	-	-	-	125,000	-	125,000
Disposals	-	-	-	-	-	-	-	-
As at 31 December 2020	4,600	55,421	105,966	3,239	51,139	2,507,014	10,461	2,737,840
<b>Grants/ other reimbursements</b>								
As at 01 January 2020	-	2,873	-	-	-	2,002,646	-	2,005,519
Additions	-	-	-	-	-	54,000	-	54,000
As at 31 December 2020	-	2,873	-	-	-	2,056,646	-	2,059,519
<b>Accumulated Depreciation</b>								
As at 01 January 2020	4,600	39,864	92,602	2,986	38,129	191,712	-	369,893
Charge for the year	-	3,890	5,893	58	2,127	10,032	-	22,000
Released on disposal	-	-	-	-	-	-	-	-
As at 31 December 2020	4,600	43,754	98,495	3,044	40,256	201,744	-	391,893
<b>Budgeted NBV 31 Dec 2019</b>	0	5,393	17,870	0	0	270,582	0	293,845
<b>Forecasted NBV 1 Jan 2020</b>	-	12,684	13,364	253	13,010	187,656	10,461	237,428
<b>Budgeted NBV 31 Dec 2020</b>	-	8,794	7,471	195	10,883	248,624	10,461	286,428