



# **Kunsill Lokali Marsaskala**

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**The Auditor General  
National Audit Office  
Notre Dame Ravelin Street  
Floriana**

Dear Auditor General

## **Reply to Management Letter for the Financial Year ending 31<sup>st</sup> December 2018**

**2.1** Comment noted and it will be implemented.

**&2.2**

**3.1 & 3.2** The council noted the comments submitted by the Auditor and will try to implement the suggestion.

**3.3 & 3.4** The council noted the comments submitted by the Auditor and will try to implement the suggestion. Concerning details required for petty cash expenditure.

**3.5 to 3.8** **Service on photocopier and labour on CCTV cameras:**

The council had obtained several quotations for the purchase of a photocopier which was purchase a few years ago. The €1335.04 does not represent the purchase of a photocopier but refers to the lease agreement whereby the council is charged for every photocopy taken. Therefore no purchase order was required in this instance since it was not required.

### **Road Repair tarmac:**

There are 3 main suppliers for this kind of specialized tarmac. We have the quotation of these 3 suppliers. We tried the three materials but finally the best quality tarmac is bought from CEB Metals.

### **Christmas Decorations:**

We have received refund of expenses from MTA since this contractor was selected three years ago after quotations were obtained. The price has remained the same since then.

### **Cold Asphalt:**

There is one agreement between works division and central asphalt Ltd. This was the first time after numerous years that the council used the services of the works division. The council utilised this special agreement that exists between Works division and central asphalt ltd.

### **Robotica:**

The council has agreement with TCTC who has provided the necessary software and hardware at Marsaskala training centre and TCTC was the only institution which offered summer courses. All the equipment is insured by the council. We find this to be a practical solution.

*Auditors.doc*

Mayor  
**Mario Calleja**

Deputy Mayor  
**Desiree Attard**

Councillors  
**John B. Camilleri  
Elisabeth Cassar  
Lawrence Ciantar  
Charlot Mifsud  
Sandro Gatt  
Charlot Cassar  
Daniel Spiteri**

Executive Secretary  
**Josef Grech**

- 3.9 & 3.10** The council has been offered an insurance coverage on a worldwide basis for free. We must highlight that the council on an annual basis attends the annual general meeting and therefore this is necessary.
- 3.11 to 3.14** Article 3.11 to 3.14 contradict each other. We agree however with the Auditors that contrary to Circular 33/2016 we should at least cover the replacement value for assets. Marsaskala Local Council will bring this issue up with DLG. With reference to Zonqor public convenience the council was including the solar panels under electronic equipment. With regards to Gnien Sant'Anna the council was incorporating the €1000 lease of the garden. The council will remove these two items with the next insurance.
- 4** 4.1 to 4.3 Comment noted and the necessary reclassifications will be carried out.  
4.4 to 4.8 Comment noted by the council and it will do its utmost to include further information in the Fixed Assets Register.
- 5** 5.1 to 5.2 Council's balance is correct and it will be doing its efforts to collect the amount due.  
5.3 to 5.5 Point noted and reconciliation is going to be carried out.  
5.6 to 5.9 Points noted and the council is going to do its utmost to not repeat these immaterial mistakes.
- 6** With regards to term deposit accounts held with BOV, the Council has tried on numerous occasions with the bank to obtain statements dated as at year end but was unsuccessful. Statements for term deposit accounts by BOV are issued on a yearly basis according to whom the account was opened and not as per year end. Being term deposit accounts the council performed no transactions throughout the whole year.
- 7** Kindly note that every payment voucher issued has a remark to send monthly statement and even fiscal receipt.
- 8.1 & 8.2** There were only a few instances where the council meeting lasted a few minutes more than three hours. The Council finds it practical to finish off the whole agenda and meet every month.
- 8.3 to 8.5** By mistake this cancelled cheque in particular was not listed in the schedule. We do our best to list all cheques even the cancelled cheques.
- 9.1 to 9.2** The council always takes the necessary measures to upload all documents on time. There might have been technical difficulties experienced by DLG during the migration of information to the new website.
- 10.1 & 10.3** The council will seek a directive from DLG on this issue related to GDPR and will take the necessary actions accordingly.

Signed

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**Josef Grech**  
Executive Secretary

Signed

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**Mario Calleja**  
Mayor

Cc: Grant Thornton Malta, Fort Business Centre, Mriehel Bypass, Birkirkara  
Director, Department for Local Government, No 26, Archbishop Street, Valletta