



Qala Local Council

Annual Budget

2015

Table of Contents

Overview and Summary	1 - 2
Estimates of Income and Expenditure	3 - 5
Capital Expenditure Budget	6
Cash Budget	7

1.0 Overview and Summary (cont.)

Income

For the financial year 2015, the Local Council is being allocated from the Central Government the amount of €261,211. The Council is assuming that it will obtain €1,000 from tender document charges, €500 from road restatement works, €2,000 from permits, €1,000 from contravention administration fees, €4,000 from sponsorships for expenses incurred for the organisation of the Qala International Folk Festival 2015, €112,000 from 313, 323, 125 and 413.3 EU Rural Funds and €300 from bank interest. Also the funds at bank left from the previous year is going to be carried over for the financial year 2015.

Expenditure**Personal Emoluments**

The Local Council is allocating the average amount of €57,814.65 for Personal Emoluments. This amount covers the Mayor's Allowance, Executive Secretary's salary, Clerk's salary, bonuses, income supplements & social security contributions.

Operations and Maintenance

The Local Council is allocating the average amount of €171,190 for Operations and Maintenance. This amount consists of the following:

The average amount of €7,000 for telephone, fax, water and electricity expenses.

For materials and supplies the Local Council is allocating an average amount of €250.

€30,000 is being allocated for repair and upkeep which includes repairs of streets and pavements, repairs of walkways, repairs of road signs and markings, repairs of office furniture and equipment, repairs of plant and equipment, sundry repairs, council property repairs, bus shelter repairs and other repairs and upkeep.

As for rent, lease for the administration and use of government property by the Qala Local Council which include St Anthony's Battery, a site at Imgarr Road (*Grunju* area) of which part has been developed into a leisure park and the remaining part is to be developed into a sports and recreation park, a site at Bishop Mikiel Buttigieg Street which has been developed into a Civic Centre which includes the Local Council's Administrative Offices and premises at 28th April 1688 Street which is to be transferred into a Folklore Museum, the Council is allocating the average amount of €4,000.

The average amount of €1,000 is being allocated for national/international memberships.

For office services the Local Council is allocating the average amount of €4,500. This includes printing, stationery, subscriptions, couriers, documentation, postage and other office services.

The average amount of €2,040 is being allocated for transport expenses.

The average amount of €1,000 is being allocated for travelling expenses.

The average amount of €4,200 is being allocated for information services, which includes public relations expenses, advertising, publications, publication of the Council newsletter, sponsorships, fairs and exhibitions expenses and library expenses.

The average amount of €71,000 is being allocated for contractual services. This amount includes lease of equipment, insurance premiums, bank charges, mixed waste collection, waste separation collection, collection of bulky refuse, provision and emptying of two open skips, hire and emptying of separation bins, storage and transportation of Council tools, street sweeping and cleaning, cleaning and maintenance of public conveniences, cleaning and maintenance of parks/gardens, cleaning and maintenance of soft areas (verges), cleaning of Council premises, other cleaning services, street lighting and maintenance services, local enforcement expenditure and other contractual services.

For professional services the Council is allocating the sum of €6,000.

The average amount of €100 is being allocated for training expenses.

1.0 Overview and Summary (cont.)

The average amount of €40,000 is being allocated for community and hospitality which includes, entertainment, conference expenses, visits by foreign dignitaries or delegations (town twinning project), other hospitality costs, annual general meeting expenses, social and cultural events, community services and donations.

The average amount of €100 is being allocated for incidental expenses.

Capital Expenditure

The Council is allocating the average amount of €153,000 for Capital Expenditure. This amount consists of the following:

The average amount of €1,000 is being allocated for construction works.

The average amount of €500 is being allocated for office furniture and fittings, whilst another €1,000 is being allocated for office equipment.

The average amount of €500 is being allocated for urban improvements.

The average amount of €26,645.00 is being allocated for the Sports and Recreation Park and Heritage Trail.

The average amount of €35,381.00 is being allocated for part of resurfacing of Wied Simar Street.

The average amount of €87,974.00 is being allocated for the embellishment of the existing Belvedere Garden.

Clint Camilleri
Mayor

Marcia Borg
Executive Secretary

2.0 Estimates of Income and Expenditure**2.1 Consolidated Estimates of Income and Expenditure**

ACCT NO.	DESCRIPTION	a	b	c	c-a/a-c	c-b/b-c
		BUDGET 2014 (€)	ACTUAL 2014 (€)	BUDGET 2015 (€)	VAR BUD-BUD (€)	VAR BUD-ACT (€)
2	Income					
0000	Government	385,149.00	297,838.53	373,211.00	(11,938.00)	75,372.47
0020	Bye-laws	12,500.00	7,870.39	8,500.00	(4,000.00)	629.61
0090	Investment	300.00	267.75	300.00		32.25
	TOTAL	397,949.00	305,976.67	382,011.00	(15,938.00)	76,034.33
1	Expenditure					
1000	Personal emoluments	56,289.30	56,535.63	57,814.65	(1,525.35)	(1,279.02)
2000	Operations and maintenance	161,860.00	196,898.97	171,190.00	(9,330.00)	25,708.97
7000	Capital Expenditure	179,796.00	122,551.31	153,000.00	26,796.00	(30,448.69)
	TOTAL	397,945.30	375,985.91	382,004.65	15,940.65	(6,018.74)
	Balance	3.70	(70,009.24)	6.35	(31,878.65)	70,015.59

*Estimates of Income and Expenditure (cont.)***2.2 Detailed Estimates of Income**

ACCT NO.	DESCRIPTION	a	b	c	c-a	c-b
		BUDGET 2014 (€)	ACTUAL 2014 (€)	BUDGET 2015 (€)	VAR BUD-BUD (€)	VAR BUD-ACT (€)
2	Income					
0000	Government					
0001	Annual	252,333.00	252,322.00	261,211.00	8,878.00	8,889.00
0002	Supplementary		8,236.53			(8,236.53)
0003	Special needs		7,500.00			(7,500.00)
0004	Public/government entities					
0015	Other	132,816.00	29,780.00	112,000.00	(20,816.00)	82,220.00
		385,149.00	297,838.53	373,211.00	(11,938.00)	75,372.47
0020	Bye-Laws					
0021	Community Services	5,000.00	4,093.71	4,000.00	(1,000.00)	(93.71)
0036	Contravention of bye-laws	1,500.00	665.92	1,000.00	(500.00)	334.08
0056	Contributions and donations					
0066	General	6,000.00	3,110.76	3,500.00	(2,500.00)	389.24
		12,500.00	7,870.39	8,500.00	(4,000.00)	629.61
0090	Investment					
0091	Bank interest	300.00	267.75	300.00		32.25
0096	Government securities					
		300.00	267.75	300.00		32.25
	TOTAL	397,949.00	305,976.67	382,011.00	(15,938.00)	76,034.33

*Estimates of Income and Expenditure (cont.)***2.3 Detailed Estimates of Expenditure**

ACCT NO.	DESCRIPTION	a		c	a-c		b-c	
		BUDGET	ACTUAL	BUDGET	VAR	VAR		
		2014	2014	2015	BUD-BUD	BUD-ACT		
		(€)	(€)	(€)	(€)	(€)	(€)	(€)
1	Expenditure							
1000	Personal Emoluments							
1100	Mayor's allowance	6,868.16	6,868.17	7,048.33	(180.17)	(180.16)		
1200	Employee salaries and wages	36,454.00	36,454.00	37,424.00	(970.00)	(970.00)		
1300	Bonuses	2,882.64	2,940.10	3,001.80	(119.16)	(61.70)		
1400	Income supplements	484.50	484.52	484.52	(0.02)			
1500	Social Security contributions	3,200.00	3,388.84	3,456.00	(256.00)	(67.16)		
1600	Allowances	6,400.00	6,400.00	6,400.00				
1700	Overtime							
		56,289.30	56,535.63	57,814.65	(1,525.35)	(1,279.02)		
2000	Operations and maintenance							
2100	Utilities	5,060.00	10,936.83	7,000.00	(1,940.00)	3,936.83		
2200	Materials and supplies	300.00	194.70	250.00	50.00	(55.30)		
2300	Repair and upkeep	30,000.00	33,341.19	30,000.00		3,341.19		
2400	Rent	4,000.00	3,976.38	4,000.00		(23.62)		
2500	International memberships	800.00	1,074.00	1,000.00	(200.00)	74.00		
2600	Office services	3,300.00	4,944.28	4,500.00	(1,200.00)	444.28		
2700	Transport	700.00	2,072.07	2,040.00	(1,340.00)	32.07		
2800	Travel	2,000.00	799.54	1,000.00	1,000.00	(200.46)		
2900	Information services	4,500.00	4,253.17	4,200.00	300.00	53.17		
3000	Contractual services	70,000.00	71,412.01	71,000.00	(1,000.00)	412.01		
3100	Professional services	6,000.00	7,301.17	6,000.00		1,301.17		
3200	Training	100.00	40.00	100.00		(60.00)		
3300	Community and hospitality	35,000.00	56,553.63	40,000.00	(5,000.00)	16,553.63		
3400	Incidental expenses	100.00		100.00		(100.00)		
		161,860.00	196,898.97	171,190.00	(9,330.00)	25,708.97		
7000	Capital Expenditure							
7001	Acquisition of property							
7100	Construction	1,000.00		1,000.00		(1,000.00)		
7200	Improvements	1,000.00		1,000.00		(1,000.00)		
7300	Equipment	1,000.00	2,282.70	1,000.00		1,282.70		
7500	Special programmes	176796.00	120268.61	150000.00	26,796.00	(29,731.39)		
		179,796.00	122,551.31	153,000.00	26,796.00	(30,448.69)		
TOTAL		397,945.30	375,985.91	382,004.65	15,940.65	(6,018.74)		

Notes:

1. The Personal Emoluments (Acct. No. 1000) amount in the Budget 2015 column is assumed to increase due to cost of living increases.
2. The Contractual Services (Acct. No. 3000) amount in the Budget 2015 column is assumed to increase due to existing contracts, for when they expire, the prices of the contracts chosen may increase. Also this amount is assumed to increase due to additional contracts the Council may possess in future.

3.0 Capital Expenditure Estimates

Acct. No.	Capital Expenditure Project Description	2014 CARRY OVER		2015 BUDGET		2015
		ACCNT €	PROJECT €	ACCNT €	PROJECT €	ACCNT TOTAL €
7001	Acquisition of property					
7100	Construction			1,000.00	1,000.00	1,000.00
7200 7210 7240	Improvements Office Furniture and Fittings Urban Improvements			1,000.00	500.00 500.00	1,000.00
7300 7310	Equipment Office Equipment			1,000.00	1,000.00	1,000.00
7500 7511 7513/7516	Special programmes Resurfacing part of Triq Wied Simar Embellishment of Belvedere Recreation Park/Heritage Trail			150,000.00	35,381.00 87,974.00 26,645.00	150,000.00
				153,000.00		153,000.00

4.0 Cash Budget

DESCRIPTION	QTR 4	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL 2015 (€)
	OCT-DEC 2014 (€)	JAN-MAR 2015 (€)	APR-JUN 2015 (€)	JUL-SEPT 2015 (€)	OCT-DEC 2015 (€)	
Income						
Government						
Annual	63,343.00	65,302.75	65,302.75	65,302.75	65,302.75	261,211.00
Supplementary						
Special needs						
Public/government entities						
Other	29,780.00			56,000.00	56,000.00	112,000.00
Bye-Laws						
Community services	19,093.71				4,000.00	4,000.00
Contravention of bye-laws	2,482.82	250.00	250.00	250.00	250.00	1,000.00
Contributions and donations						
General services	35.00	875.00	875.00	875.00	875.00	3,500.00
Investment						
Bank interest	267.75				300.00	300.00
Government securities						
TOTAL	115,002.28	66,427.75	66,427.75	122,427.75	126,727.75	382,011.00
Expenditure						
Personal Emoluments						
Mayor's Allowance	2,129.40	1,762.08	1,762.08	1,762.08	1,762.09	7,048.33
Employee salaries and wages	12,151.36	9,356.00	9,356.00	9,356.00	9,356.00	37,424.00
Bonuses	2,669.90		270.20		2,731.60	3,001.80
Income supplements	242.26	242.26		242.26		484.52
Social Security contributions	1,173.06	864.00	864.00	864.00	864.00	3,456.00
Allowances	3,360.00		3,200.00		3,200.00	6,400.00
Overtime						
Operations and maintenance						
Utilities	2,443.41	1,750.00	1,750.00	1,750.00	1,750.00	7,000.00
Materials and supplies	31.90	62.50	62.50	62.50	62.50	250.00
Repair and upkeep	6,606.16	7,500.00	7,500.00	7,500.00	7,500.00	30,000.00
Rent		1,000.00	1,000.00	1,000.00	1,000.00	4,000.00
International memberships	270.00	250.00	250.00	250.00	250.00	1,000.00
Office Services	1,655.56	1,125.00	1,125.00	1,125.00	1,125.00	4,500.00
Transport	1,877.20	510.00	510.00	510.00	510.00	2,040.00
Travel	799.54		500.00		500.00	1,000.00
Information services	1,102.90	1,050.00	1,050.00	1,050.00	1,050.00	4,200.00
Contractual services	26,532.08	17,750.00	17,750.00	17,750.00	17,750.00	71,000.00
Professional services	2,438.41	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
Training		25.00	25.00	25.00	25.00	100.00
Community and hospitality	14,500.31	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00
Incidental expenses		25.00	25.00	25.00	25.00	100.00
Capital Expenditure						
Acquisition of property						
Construction				1,000.00		1,000.00
Improvements to property			500.00	500.00		1,000.00
Equipment				1,000.00		1,000.00
Special programmes	13,164.93	37,500.00	37,500.00	37,500.00	37,500.00	150,000.00
TOTAL	93,148.38	92,271.84	96,499.78	94,771.84	98,461.19	382,004.65
SURPLUS/DEFICIT	21,853.90	(25,844.09)	(30,072.03)	27,655.91	28,266.56	6.35
BROUGHT FORWARD	371,642.93	393,496.83	367,652.74	337,580.71	365,236.62	393,496.83
CARRY FORWARD	393,496.83	367,652.74	337,580.71	365,236.62	393,503.18	393,503.18

Forecasted Indicators to Measure Performance (cont.)
