



Qala Local Council

Annual Budget

2014

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1.0 Overview and Summary (cont.)

Income

For the financial year 2014, the Local Council is being allocated from the Central Government the amount of €252,333. The Council is assuming that it will obtain €1,000 from tender document charges, €1,000 from water services reinstatement works, €4,000 from permits, €1,500 from contravention administration fees, €5,000 from sponsorships for expenses incurred for the organisation of the Qala International Folk Festival 2014, €132,816 from 313, 323 and 125 EU Rural Funds and €300 from bank interest. Also the funds at bank left from the previous year is going to be carried over for the financial year 2014.

Expenditure**Personal Emoluments**

The Local Council is allocating the average amount of €56,289.30 for Personal Emoluments. This amount covers the Mayor's Allowance, Executive Secretary's salary, Clerk's salary, bonuses, income supplements & social security contributions.

Operations and Maintenance

The Local Council is allocating the average amount of €161,860 for Operations and Maintenance. This amount consists of the following:

The average amount of €5,060 for telephone, fax, water and electricity expenses.

For materials and supplies the Local Council is allocating an average amount of €300.

€30,000 is being allocated for repair and upkeep which includes repairs of streets and pavements, repairs of walkways, repairs of road signs and markings, repairs of office furniture and equipment, repairs of plant and equipment, sundry repairs, council property repairs, bus shelter repairs and other repairs and upkeep.

As for rent, lease for the administration and use of government property by the Qala Local Council which include St Anthony's Battery, a site at Imgarr Road (*Grunju* area) of which part has been developed into a leisure park and the remaining part is to be developed into a sports and recreation park, a site at Bishop Mikiel Buttigieg Street which has been developed into a Civic Centre which includes the Local Council's Administrative Offices and premises at 28th April 1688 Street which is to be transferred into a Folklore Museum, the Council is allocating the average amount of €4,000.

The average amount of €800 is being allocated for national/international memberships.

For office services the Local Council is allocating the average amount of €3,300. This includes printing, stationery, subscriptions, couriers, documentation, postage and other office services.

The average amount of €700 is being allocated for transport expenses.

The average amount of €2,000 is being allocated for travelling expenses.

The average amount of €4,500 is being allocated for information services, which includes public relations expenses, advertising, publications, publication of the Council newsletter, sponsorships, fairs and exhibitions expenses and library expenses.

The average amount of €70,000 is being allocated for contractual services. This amount includes lease of equipment, insurance premiums, bank charges, mixed waste collection, waste separation collection, collection of bulky refuse, provision and emptying of two open skips, hire and emptying of separation bins, storage and transportation of Council tools, street sweeping and cleaning, cleaning and maintenance of public conveniences, cleaning and maintenance of parks/gardens, cleaning and maintenance of soft areas (verges), cleaning of Council premises, other cleaning services, street lighting and maintenance services, local enforcement expenditure and other contractual services.

For professional services the Council is allocating the sum of €6,000.

The average amount of €100 is being allocated for training expenses.

1.0 Overview and Summary (cont.)

The average amount of €35,000 is being allocated for community and hospitality which includes, entertainment, conference expenses, visits by foreign dignitaries or delegations (town twinning project), other hospitality costs, annual general meeting expenses, social and cultural events, community services and donations.

The average amount of €100 is being allocated for incidental expenses.

Capital Expenditure

The Council is allocating the average amount of €179,796 for Capital Expenditure. This amount consists of the following:

The average amount of €1,000 is being allocated for construction works.

The average amount of €100 is being allocated for office furniture and fittings, whilst another €1,000 is being allocated for office equipment.

The average amount of €900 is being allocated for urban improvements.

The average amount of €28,980 is being allocated for the Resurfacing of roads.

The average amount of €118,130.62 is being allocated for the Sports and Recreation Park and Heritage Trail.

The average amount of €29,685.38 is being for part of resurfacing of Wied Simar Street.

Clint Camilleri
Mayor

Marcia Borg
Executive Secretary

2.0 Estimates of Income and Expenditure**2.1 Consolidated Estimates of Income and Expenditure**

ACCT NO.	DESCRIPTION	a	b	c	c-a/a-c	c-b/b-c
		BUDGET 2013 (€)	ACTUAL 2013 (€)	BUDGET 2014 (€)	VAR BUD-BUD (€)	VAR BUD-ACT (€)
2	Income					
0000	Government	463,575.00	284,127.28	385,149.00	(78,426.00)	101,021.72
0020	Bye-laws	10,163.00	18,673.88	12,500.00	2,337.00	(6,173.88)
0090	Investment	300.00	267.00	300.00		33.00
	TOTAL	474,038.00	303,068.16	397,949.00	(76,089.00)	94,880.84
1	Expenditure					
1000	Personal emoluments	50,714.38	53,264.01	56,289.30	(5,574.92)	(3,025.29)
2000	Operations and maintenance	152,800.00	141,222.16	161,860.00	(9,060.00)	(20,637.84)
7000	Capital Expenditure	270,520.00	128,196.06	179,796.00	90,724.00	(51,599.94)
	TOTAL	474,034.38	322,682.23	397,945.30	76,089.08	(75,263.07)
	Balance	3.62	(19,614.07)	3.70	(152,178.08)	19,617.77

*Estimates of Income and Expenditure (cont.)***2.2 Detailed Estimates of Income**

ACCT NO.	DESCRIPTION	a	b	c	c-a	c-b
		BUDGET 2013 (€)	ACTUAL 2013 (€)	BUDGET 2014 (€)	VAR BUD-BUD (€)	VAR BUD-ACT (€)
2	Income					
0000	Government					
0001	Annual	255,528.00	252,648.68	252,333.00	(3,195.00)	(315.68)
0002	Supplementary		4,234.60			(4,234.60)
0003	Special needs					
0004	Public/government entities					
0015	Other	208,047.00	27,244.00	132,816.00	(75,231.00)	105,572.00
		463,575.00	284,127.28	385,149.00	(78,426.00)	101,021.72
0020	Bye-Laws					
0021	Community Services	4,163.00	11,562.82	5,000.00	837.00	(6,562.82)
0036	Contravention of bye-laws		1,421.94	1,500.00	1,500.00	78.06
0056	Contributions and donations					
0066	General	6,000.00	5,689.12	6,000.00		310.88
		10,163.00	18,673.88	12,500.00	2,337.00	(6,173.88)
0090	Investment					
0091	Bank interest	300.00	267.00	300.00		33.00
0096	Government securities					
		300.00	267.00	300.00		33.00
	TOTAL	474,038.00	303,068.16	397,949.00	(76,089.00)	94,880.84

*Estimates of Income and Expenditure (cont.)***2.3 Detailed Estimates of Expenditure**

ACCT NO.	DESCRIPTION	a		c	a-c		b-c	
		BUDGET 2013 (€)	ACTUAL 2013 (€)	BUDGET 2014 (€)	VAR BUD-BUD (€)	VAR BUD-ACT (€)		
1	Expenditure							
1000	Personal Emoluments							
1100	Mayor's allowance	6,703.50	6,796.56	6,868.16	(164.66)	(71.60)		
1200	Employee salaries and wages	31,200.00	33,563.45	36,454.00	(5,254.00)	(2,890.55)		
1300	Bonuses	2,747.50	2,856.68	2,882.64	(135.14)	(25.96)		
1400	Income supplements	363.38	433.32	484.50	(121.12)	(51.18)		
1500	Social Security contributions	3,300.00	3,181.98	3,200.00	100.00	(18.02)		
1600	Allowances	6,400.00	6,432.02	6,400.00		32.02		
1700	Overtime							
		50,714.38	53,264.01	56,289.30	(5,574.92)	(3,025.29)		
2000	Operations and maintenance							
2100	Utilities	5,500.00	2,877.23	5,060.00	440.00	(2,182.77)		
2200	Materials and supplies	300.00	285.80	300.00		(14.20)		
2300	Repair and upkeep	21,000.00	24,946.96	30,000.00	(9,000.00)	(5,053.04)		
2400	Rent	3,900.00	3,992.31	4,000.00	(100.00)	(7.69)		
2500	International memberships	400.00	825.00	800.00	(400.00)	25.00		
2600	Office services	2,500.00	3,282.12	3,300.00	(800.00)	(17.88)		
2700	Transport	1,200.00	609.20	700.00	500.00	(90.80)		
2800	Travel	1,000.00		2,000.00	(1,000.00)	(2,000.00)		
2900	Information services	2,300.00	4,555.60	4,500.00	(2,200.00)	55.60		
3000	Contractual services	80,000.00	61,583.78	70,000.00	10,000.00	(8,416.22)		
3100	Professional services	6,500.00	5,301.55	6,000.00	500.00	(698.45)		
3200	Training	100.00		100.00		(100.00)		
3300	Community and hospitality	28,000.00	32,962.61	35,000.00	(7,000.00)	(2,037.39)		
3400	Incidental expenses	100.00		100.00		(100.00)		
		152,800.00	141,222.16	161,860.00	(9,060.00)	(20,637.84)		
7000	Capital Expenditure							
7001	Acquisition of property							
7100	Construction	1,000.00		1,000.00		(1,000.00)		
7200	Improvements	500.00	1,427.20	1,000.00	(500.00)	427.20		
7300	Equipment	2,000.00	2,337.00	1,000.00	1,000.00	1,337.00		
7500	Special programmes	267020.00	124431.86	176796.00	90,224.00	(52,364.14)		
		270,520.00	128,196.06	179,796.00	90,724.00	(51,599.94)		
TOTAL		474,034.38	322,682.23	397,945.30	76,089.08	(75,263.07)		

Notes:

1. The Personal Emoluments (Acct. No. 1000) amount in the Budget 2014 column is assumed to increase due to cost of living increases.
2. The Contractual Services (Acct. No. 3000) amount in the Budget 2014 column is assumed to increase due to existing contracts, for when they expire, the prices of the contracts chosen may increase. Also this amount is assumed to increase due to additional contracts the Council may possess in future.

3.0 Capital Expenditure Estimates

Acct. No.	Capital Expenditure Project Description	2013 CARRY OVER		2014 BUDGET		2014
		ACCNT €	PROJECT €	ACCNT €	PROJECT €	ACCNT TOTAL €
7001	Acquisition of property					
7100	Construction	1,000.00	1,000.00			1,000.00
7200 7210 7240	Improvements Office furniture and fittings Urban Improvements			1,000.00	100.00 900.00	1,000.00
7300 7310	Equipment Office Equipment			1,000.00	1,000.00	1,000.00
7500 7502 7513/7516	Special programmes Resurfacing of roads Recreation park Heritage Trail Resurfacing of Wied Simar Str measure 125			176,796.00	28,980.00 118,130.62 29,685.38	176,796.00
		1,000.00		178,796.00		179,796.00

4.0 Cash Budget

DESCRIPTION	QTR 4	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL 2014 (€)
	OCT-DEC 2013 (€)	JAN-MAR 2014 (€)	APR-JUN 2014 (€)	JUL-SEPT 2014 (€)	OCT-DEC 2014 (€)	
Income						
Government						
Annual	63,162.00	63,083.25	63,083.25	63,083.25	63,083.25	252,333.00
Supplementary						
Special needs						
Public/government entities		66,408.00	66,408.00			132,816.00
Other	20,544.00					
Bye-Laws						
Community services	10,900.00				5,000.00	5,000.00
Contravention of bye-laws	1,421.94	375.00	375.00	375.00	375.00	1,500.00
Contributions and donations						
General services	2,140.00	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
Investment						
Bank interest	267.00				300.00	300.00
Government securities						
TOTAL	98,434.94	131,366.25	131,366.25	64,958.25	70,258.25	397,949.00
Expenditure						
Personal Emoluments						
Mayor's Allowance	3,149.52	1,717.04	1,717.04	1,717.04	1,717.04	6,868.16
Employee salaries and wages	17,071.82	9,113.50	9,113.50	9,113.50	9,113.50	36,454.00
Bonuses	2,612.40	2,342.22	270.21		270.21	2,882.64
Income supplements	181.71	242.25			242.25	484.50
Social Security contributions	3,181.98	800.00	800.00	800.00	800.00	3,200.00
Allowances	3,871.02		3,200.00		3,200.00	6,400.00
Overtime						
Operations and maintenance						
Utilities	2,466.58	1,265.00	1,265.00	1,265.00	1,265.00	5,060.00
Materials and supplies		75.00	75.00	75.00	75.00	300.00
Repair and upkeep		7,500.00	7,500.00	7,500.00	7,500.00	30,000.00
Rent		1,000.00	1,000.00	1,000.00	1,000.00	4,000.00
International memberships		200.00	200.00	200.00	200.00	800.00
Office Services	675.00	825.00	825.00	825.00	825.00	3,300.00
Transport	762.88	175.00	175.00	175.00	175.00	700.00
Travel		500.00	500.00	500.00	500.00	2,000.00
Information services	1,364.98	1,125.00	1,125.00	1,125.00	1,125.00	4,500.00
Contractual services	26,992.74	17,500.00	17,500.00	17,500.00	17,500.00	70,000.00
Professional services	2,875.66	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
Training		25.00	25.00	25.00	25.00	100.00
Community and hospitality	5,950.02	8,750.00	8,750.00	8,750.00	8,750.00	35,000.00
Incidental expenses				100.00		100.00
Capital Expenditure						
Acquisition of property						
Construction			1,000.00			1,000.00
Improvements to property		250.00	250.00	250.00	250.00	1,000.00
Equipment		500.00			500.00	1,000.00
Special programmes	55,020.00		132,816.00	15,000.00	28,980.00	176,796.00
TOTAL	126,176.31	55,405.01	189,606.75	67,420.54	85,513.00	397,945.30
SURPLUS/DEFICIT	(27,741.37)	75,961.24	(58,240.50)	(2,462.29)	(15,254.75)	3.70
BROUGHT FORWARD	298,732.49	270,991.12	346,952.36	288,711.86	286,249.57	270,991.12
CARRY FORWARD	270,991.12	346,952.36	288,711.86	286,249.57	270,994.82	270,994.82

Forecasted Indicators to Measure Performance (cont.)
