

Swieqi Local Council at DLG

From: Alfred Curmi [alfredcurmi@onvol.net]
Sent: Wednesday, October 22, 2014 10:57
To: Swieqi Local Council at DLG
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Subject: FW: Sch. of payments no.79 - 20/09/14 to 30/09/14
Attachments: sch 80(01.10.14-16.10.14).xls; _Certification_.txt

Dear Clarissa,

In reference to your today's e-mail and our subsequent telephone conversation, herewith those items which require amendment or clarification:

04. Marlow's (144.70) - should read 145.00 based on three invoices for 47.80, 48.60 & 48.60 respectively.

10. Go plc (157.62) - this includes telephone calls made from the Tennis court premises. Is there any control to avoid abuses?

12. Noel Borg (30.00) - best change heading to Pisani Flowers & description to read (flowers pd for by Noel Borg i/c/w Swieqi Fest Mass) 18. Mark Hardware (85.61) - items in excess of those listed on Purch. Order which presumably were added on after issue of original document?

28. MITA (54.65) - late submission of invoice re period Jan/March which delay not acceptable to avoid accounting complication 38. Xnak Fruit & Veg (118.98) - description to read: Hospitality & Cleaning Material)

43. Copyprint Services (357.00) - Proof reading appears to have been overlooked inasmuch as timing of collections and description of green

Bags contents somewhat ambiguous. Pity considering the expense involved 51/52. (218.30 & 436.60) - Description to include: i/c/w Swieqi Fest 60/61. Dr. Fenech Adami (942.05 & 314.02) - Invoice should be submitted on our legal advisor's official letterhead instead of an ordinary blank piece of paper

On a general note, it would facilitate reconciliation particularly in need at some future date for each item of expenditure as detailed on the Schedule of Payments to be cross referenced with a corresponding number

As usual, this e-mail to be attached as an appendix to the minutes of council meeting scheduled for the 23rd October '14

With thanks and regards,

Alfred Curmi