



**Zurrieq
Local Council**

**Business Plan
for the
Period
2020 - 2022**

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Overview and Summary



Mayor



Executive Secretary

Statement of Income and Expenditure

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
Income				
Funds received from Central Government (1)	946,358	964,025	982,046	2,892,429
Income raised from Bye-Laws (2)	49,000	49,500	50,000	148,500
Income raised from LES (3)	5,000	5,000	5,000	15,000
Investment Income (4)	40	40	40	120
Other Income (5)	-	-	-	-
TOTAL	1,000,398	1,018,565	1,037,086	3,056,049
Expenditure				
Personal Emoluments (6)	150,483	158,007	165,908	474,398
Operations and Maintenance (7)	531,050	567,753	595,740	1,694,543
Administration (8)	60,950	63,998	67,197	192,145
Finance Cost (9)	-	-	-	-
Other Expenditure (10)	151,976	144,444	157,400	453,820
TOTAL	894,459	934,201	986,245	2,814,905
Surplus / Deficit	105,939	84,364	50,841	241,143

Statement of Financial Position

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
Non-current Assets				
Property, Plant and Equipment (16)	680,118	535,674	578,274	1,794,066
Current Assets				
Inventories (11)	-	-	-	-
Receivables (12)	73,847	63,647	68,847	206,341
Cash and Cash Equivalents (13)	1,369,743	1,568,250	1,596,291	4,534,284
Total Current Assets	1,443,590	1,631,897	1,665,138	4,740,625
Current Liabilities (14)				
Payables	278,548	238,048	263,048	779,644
Total Current Liabilities	278,548	238,048	263,048	779,644
Net Current Assets	1,165,042	1,393,849	1,402,090	3,960,981
Non-current liabilities (15)				
	-	-	-	-
Net Assets	1,845,160	1,929,523	1,980,364	5,755,047
Reserves				
Retained Funds	1,845,160	1,929,523	1,980,364	5,755,047

Financial Situation Indicator

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
Current Assets	1,443,590	1,631,897	1,665,138	4,740,625
Current Liabilities	278,548	238,048	263,048	779,644
Working Capital	1,165,042	1,393,849	1,402,090	3,960,981
Government Allocation	883,358	901,025	919,046	2,703,429
FSI	132 %	155 %	153 %	147 %

Cash Budget

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
Cash Inflows				
Government cash inflows	931,158	974,225	976,846	2,882,229
Cash flows from Bye-Laws & L.N fees	49,000	49,500	50,000	148,500
Local Enforcement cash flows	5,000	5,000	5,000	15,000
Finance cash flows				
Loan Proceeds				-
Investment income	40	40	40	120
	40	40	40	120
Capital cash flow				
Proceeds from disposal of assets				-
Cash received from EU funds				-
Cash received from Twinning				-
Cash from Community Services				-
Other Cash Inflows	279,824	261,020		540,844
TOTAL Inflows	1,265,022	1,289,785	1,031,886	3,586,693
Cash Outflows				
Personal Emoluments	150,483	158,007	165,908	474,398
Operations & Maintenance	513,050	585,753	570,740	1,669,543
Administration	60,950	63,998	67,197	192,145
Finance				-
Capital				
Acquisition of property				-
Construction				-
Improvements	245,304	283,520	200,000	728,824
Special programmes				-
	245,304	283,520	200,000	728,824
Cash outflows re EU projects				-
Cash outflows re Twinning				-
Cash outflows re Community Services				-
	-	-	-	-
TOTAL Outflows	969,787	1,091,278	1,003,845	3,064,910
SURPLUS / (DEFICIT)	295,235	198,507	28,041	521,783
Brought forward (Bank /Cash Bal.)	1,074,508	1,369,743	1,568,250	1,074,508
Carry forward	1,369,743	1,568,250	1,596,291	1,596,291

Detailed Estimates of Income

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
Income				
1 Funds received form Central Government:				
0001 In terms of section 55 CAP 363	883,358	901,025	919,046	2,703,429
0002-0004 In terms of section 58 CAP 363				-
0005-0019 Other Income	63,000	63,000	63,000	189,000
	946,358	964,025	982,046	2,892,429
2 Bye-Laws & Legal Fees				
0021-0025 Community Services	19,000	19,500	20,000	58,500
0026-0035 Income from Permits	30,000	30,000	30,000	90,000
	49,000	49,500	50,000	148,500
3 Local Enforcement Income				
0037 Commission from Regional Committees	5,000	5,000	5,000	15,000
0038-0055 Contraventions				-
	5,000	5,000	5,000	15,000
4 Investment Income				
0091-0095 Bank interest	40	40	40	120
0096-0099 Income received from Government Securities				-
	40	40	40	120
5 General Income				
0056-0065 Sponsorships				-
0066-0069 Documents & Information				-
0070-0075 EU Funds				-
0076-0080 Twinning				-
0081-0089 Insurance Claims				-
0100-0109 Donations				-
0110-0119 Contributions				-
0120-0129 General Income				-
	-	-	-	-
Total	1,000,398	1,018,565	1,037,086	3,056,049

Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D (A+B+C)
BUDGET	BUDGET	BUDGET	BUDGET
Jan-Dec	Jan-Dec	Jan-Dec	Period
2020	2021	2022	2020-2022
€	€	€	€

6 Personal Emoluments

1100 Mayor's Allowance	17,188	18,047	18,950	54,185
1200 Employees' Salaries & Wages	94,649	99,381	104,351	298,381
1300 Bonuses	8,120	8,526	8,952	25,598
1400 Income Supplements	1,026	1,077	1,131	3,234
1500 Social Security Contributions	9,000	9,450	9,923	28,373
1600 Allowances	20,200	21,210	22,271	63,681
1700 Overtime	300	315	331	946
	150,483	158,007	165,908	474,398

7 Operations and Maintenance

2100-2149 Public Utilities	14,000	14,700	15,435	44,135
2200-2259 Public Materials & Supplies	8,000	8,400	8,820	25,220
2300-2399 Repairs & Upkeep	172,000	180,600	189,630	542,230
2400-2449 Rent		-	-	-
3010 Street Lighting	12,000	12,600	13,230	37,830
3020 Lease of Equipment	5,000	5,250	5,513	15,763
3030 Insurance		-	-	-
3035 Bank Charges	650	683	717	2,049
3038 Penalties		-	-	-
3040 Waste Disposal		-	-	-
3041 Refuse Collection	168,000	176,400	185,220	529,620
3042 Bulky Refuse Collection	17,000	28,000	29,000	74,000
3043 Bins on wheels		-	-	-
3045 Bring in sites		-	-	-
3051 Road & Street Cleaning	47,000	49,350	51,818	148,168
3052 Cleaning & Maintenance of Non-Urban Areas	3,000	3,150	3,308	9,458
3053 Cleaning of Public Conveniences	10,500	11,025	11,576	33,101
3055 Cleaning of Council Premises	2,500	2,625	2,756	7,881
3060 Cleaning & Maintenance of Parks & Gardens	32,000	33,600	35,280	100,880
3061 Cleaning & Maintenance of Soft Areas		-	-	-
3062 Cleaning & Maintenance of Beaches & CA		-	-	-
3063 Cleaning & Maintenance of Country Non-Urban		-	-	-
3064 Other Contractual Services	1,600	1,680	1,764	5,044
3070-3090 Consultation Fees		-	-	-
3100-3139 Contract & Project Management		-	-	-
3300-3379 Hospitality	37,500	39,375	41,344	118,219
3380-3389 Community		-	-	-
3600-3694 Local Enforcement Expenses	300	315	331	946
3700-3799 EU Projects		-	-	-
3800-3899 Twinning		-	-	-
	531,050	567,753	595,740	1,694,543

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
8 Administration & Other Expenditure				
2150-2199 Office Utilities				-
2260-2299 Office Materials & Supplies				-
2450-2499 Office Rent	3,100	3,255	3,418	9,773
2500-2599 National & International Memberships	1,350	1,418	1,488	4,256
2600-2699 Office Services	6,600	6,930	7,277	20,807
2700-2799 Transport	3,000	3,150	3,308	9,458
2800-2899 Travel	3,700	3,885	4,079	11,664
2900-2999 Information Services	8,400	8,820	9,261	26,481
3050 Office Cleaning		-	-	-
3140-3199 Professional Services	34,800	36,540	38,367	109,707
3200-3299 Training				-
3345 Office Hospitality				-
3400-3499 Incidental Expenses				-
	60,950	63,998	67,197	192,145
9 Finance Costs				
3036 Interest on Bank Loan				-
				-
				-
	-	-	-	-
10 Other Expenditure				
3500-3599 Loss / (Profit) on Disposal of assets				-
3695 Increase/(Decrease) in allowance for bad debts				-
8000-8099 Depreciation (charge for the year)	151,976	144,444	157,400	453,820
	151,976	144,444	157,400	453,820
Total	894,459	934,201	986,245	2,814,905

Detailed Estimates of Statement of Financial Position

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
11 Inventory				
5201-5249 Stationery				-
5250-5299 Consumables				-
	-	-	-	-
12 Receivables				
0201-0209 Receivables	38,647	34,200	42,500	115,347
0210-0219 LES Receivables				-
0220-0229 Receivables from EU				-
0250 Prepayments & Accrued income	35,200	29,447	26,347	90,994
				-
	73,847	63,647	68,847	206,341
13 Cash & Equivalents				
5001-5099 Bank & Cash Balances	1,369,743	1,568,250	1,596,291	4,534,284
	1,369,743	1,568,250	1,596,291	4,534,284
14 Payables				
4000 Payables	222,048	184,848	204,848	611,744
4100 Accruals	56,500	53,200	58,200	167,900
4150 Deferred Income				-
Short-term Borrowings				-
	278,548	238,048	263,048	779,644
15 Non Current Liabilities				
4200 Long Term Borrowings				-
				-
	-	-	-	-

16 Depreciation of Property, Plant and Equipment

Asset	Trees	Property	Construction works & spec	New street signs	Urban improvement	Plant & machinery	Office equipment	Office furniture & fittings	ANYC	Total
% of depreciation	0%	1%	10%	100%	10%	20%	20%	8%	0%	
€	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2020	11,143	115,304	3,764,766	11,615	515,392	5,613	128,461	70,434	22,781	4,645,509
Additions	-				279,804		5,000	500		285,304
Disposals							-			
As at 31 December 2020	11,143	115,304	3,764,766	11,615	795,196	5,613	133,461	70,934	22,781	4,930,813
Grants/ other reimbursements										
As at 01 January 2020	1,696	-	1,275,101		20,028		18,469	-		1,315,294
Additions	-				279,824					279,824
Transfers										
As at 31 December 2020	1,696	-	1,275,101	-	299,852	-	18,469	-	-	1,595,118
Accumulated Depreciation										
As at 01 January 2020		18,947	1,875,525	11,615	439,531	4,881	98,903	54,199		2,503,601
Charge for the year		1,176	127,244		16,848	164	4,068	2,476		151,976
Released on disposal										
As at 31 December 2020	-	20,123	2,002,769	11,615	456,379	5,045	102,971	56,675	-	2,655,577
Budgeted NBV 31 Dec 2019	7,167	96,743	853,404		268,151	5,477	28,917	29,335	15,010	1,304,204
Budgeted NBV 31 Dec 2020	9,447	95,181	486,896	-	38,965	568	12,021	14,259	22,781	680,118

16 Depreciation of Property, Plant and Equipment

Asset	Trees	Property	Construction works & spec	New street signs	Urban improvement	Plant & machinery	Office equipment	Office furniture & fittings	ANYC	Total
% of depreciation	€	1%	10%	100%	10%	20%	20%	8%	€	€
Cost										
As at 01 January 2021	11,143	115,304	3,764,766	11,615	795,196	5,613	133,461	70,934	22,781	4,930,813
Additions					261,020					261,020
Disposals										-
As at 31 December 2021	11,143	115,304	3,764,766	11,615	1,056,216	5,613	133,461	70,934	22,781	5,191,833
Grants/ other reimbursements										
As at 01 January 2021	1,696	-	1,275,101	-	299,852	-	18,469	-	-	1,595,118
Additions					261,020					261,020
Transfers										-
As at 31 December 2021	1,696	-	1,275,101	-	560,872	-	18,469	-	-	1,856,138
Accumulated Depreciation										
As at 01 January 2021	-	20,123	2,002,769	11,615	456,379	5,045	102,971	56,675	-	2,655,577
Charge for the year		1,176	120,882		16,006	164	3,865	2,352		144,444
Released on disposal										-
As at 31 December 2021	-	21,299	2,123,651	11,615	472,385	5,209	106,836	59,027	-	2,800,021
Budgeted NBV 31 Dec 2020	9,447	95,181	486,896	-	38,965	568	12,021	14,259	22,781	680,118
Budgeted NBV 31 Dec 2021	9,447	94,005	366,014	-	22,959	404	8,156	11,907	22,781	535,674

16 Depreciation of Property, Plant and Equipment

Asset	Trees	Property	Construction works & spec	New street signs	Urban improvement	Plant & machinery	Office equipment	Office furniture & fittings	ANYC	Total
% of depreciation	0%	1%	10%	100%	10%	20%	20%	8%	0%	
€	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2022	11,143	115,304	3,764,766	11,615	1,056,216	5,613	133,461	70,934	22,781	5,191,833
Additions			200,000							200,000
Disposals										-
As at 31 December 2022	11,143	115,304	3,764,766	11,615	1,256,216	5,613	133,461	70,934	22,781	5,391,833
Grants/ other reimbursements										
As at 01 January 2022	1,696	-	1,275,101	-	560,872	-	18,469	-	-	1,856,138
Additions										-
Transfers										-
As at 31 December 2022	1,696	-	1,275,101	-	560,872	-	18,469	-	-	1,856,138
Accumulated Depreciation										
As at 01 January 2022	-	21,299	2,123,651	11,615	472,385	5,209	106,836	59,027	-	2,800,021
Charge for the year		1,176	114,838		35,206	150	3,749	2,281		157,400
Released on disposal										-
As at 31 December 2022	-	22,475	2,238,489	11,615	507,590	5,359	110,585	61,309	-	2,957,421
Budgeted NBV 31 Dec 2021	9,447	94,005	366,014	-	22,959	404	8,156	11,907	22,781	535,674
Budgeted NBV 31 Dec 2022	9,447	92,829	251,176	-	187,754	254	4,407	9,625	22,781	578,274